

Dewitt Community Library Board Meeting Draft Minutes March 17, 2016

Present: Doug Arena, Nina Brown, Mary Keib Smith, Jill Enright, Carl Austin (left early), David Lankes, Miesje Havens, Shelly Field (arrived late), James Trevvett, Barbara MacDonald, Lydia Wasylenko

Excused: Christene Gantos, George Kallander, Nana Ross, Robert Tartakoff

Also Present: Wendy Scott, Director

Call to Order: Meeting began at 5:34pm

Approval of Minutes: Miesje motions to approve the February board and annual meeting minutes from the February 2016 meeting. Nina seconds. All in favor except one abstention for absence. Majority approved.

Treasurer's Report: (Carl) – Carl stated 990 will be available on website. Library currently has approximately \$1M shortfall for construction, and is planning a \$500k capital campaign. Proposal (for ~\$3k) from Patti Giancola Knudsen to help with the capital campaign has been presented to library and Carl recommends accepting it. Carl makes motion to accept her proposal and all agree - approved.

Director's Report: (Wendy) – Irene Lotito has passed away and her family asked for people to make any contributions in her name to DCL.

DCLA Conflict of Interest Policy Mandatory Annual Disclosure Form: Handouts were distributed. Need to be reviewed and signed at earliest convenience.

Wendy hired a bookkeeper, Brian Barney, whom started full time today.

Discovery To Go collection has gotten more interest. Starting to do stop-and-see for collections to get visibility. Collection is targeted for preschoolers to adults.

AARP tax preparation assistance ongoing.

Committee Reports

Facilities: (Mary)

K&K architects scheduled to come to April 14 board meeting for a brief informational presentation of DCL design history and status. Possibly ESF may help with green roof – Wendy will follow-up.

Town of DeWitt Public Hearing report – There was discussion about trees and view concern for neighbors that were answered by K&K, and other small questions were brought up but nothing major. There may be programmatic (not capital) funding opportunities that David Lankes could provide information for, related to the creek walk, etc (not building construction). The Zoning Board brought up the tower height requiring variance. Hoping to be put on March 24th agenda for final design approval.

Tower Variance – Zoning Board needs to approve 37 foot tower (vice 35 ft allowance). The public hearing is scheduled for March 21.

Tobin contract - An agreement has been made to purchase the land from Tobin to close- potentially on April 8th current bank date. \$50k will be withheld in escrow for potential remediation. Do not have a site work contract with Tobin yet due to engineering changes from building location move. Anticipating June 1 date to break ground.

Fire Hydrant requirement – Required to install fire hydrant and water line to building with backflow preventer (in heated room in building). Will be added expense, though not anticipated to be major.

Design team restarting regular meetings and HB construction weekly meetings to commence soon. Info will be sent to board when determined.

Bus routes (Lydia question) rerouting. Wendy has talked with OCPL and Pam Hunter regarding this and will follow up.

NYSERDA will be re-contacted soon to determine needs for funding and a phone conference will be scheduled in next week or two.

New Business:

2016 Board committees: (Nina) Do we need to split design group from facilities committee? Mostly just need help with leaks currently (says Wendy), so can keep together for now. Nina needs to hear back from more people about committees to chair and participate in. Nina will chair the bylaws committee, which should have a triannual review soon.

Election of Board Nominations Committee Chair: Not to elect tonight

Old Business:

Murphy Litigation update: (Mary) - All papers have been submitted before the court and we now just have to wait for a decision - could possibly be months. NYLA has already sent some reimbursement to DCL and other libraries have shown support.

Friends Report: None

Correspondence: None

Announcements: Mary would like the board to think about changing the name of DCL to include Jamesville. Will cause paperwork, but not insurmountable. Suggested that Friends get a heads-up., and public be notified.

Period for Public Comment: No public comments.

Adjournment: Mary adjourns meeting 6:40.

These minutes will be submitted for approval at the April 2016 meeting.