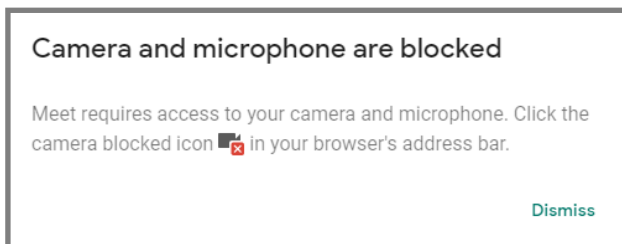

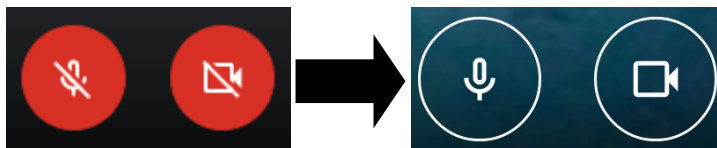
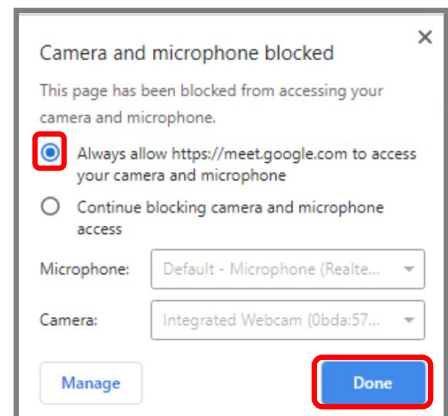


# Connecting to a Google Meet

1. On a laptop or desktop computer login to your email and open the email message you were sent by the library. **Click** the link that starts with **https://meet.google.com...**
2. After clicking the link, you will see a preview of the picture you will be displaying to the other people in the meeting. You may get a pop-up that looks like this (*Skip to step 3 if there is no pop-up*):



- A. If you get this pop-up, **click the camera blocked icon**  in your browser's address bar. It is near the top right corner of your screen. In some browsers you may just need to click Allow at any pop-ups.
- B. There may be another pop-up as shown to the right. **Select "Always allow https://meet.google.com..."** Then **click the blue Done** button.
- C. Next, turn on microphone and/or camera access by **clicking their respective icons** in the preview screen. They should go from red and crossed out to clear and not crossed out like this:



3. When everything looks okay in the preview screen click the green **Join Now** button on the right side of the screen.

If you still have trouble, you can call into the meeting by dialing the number listed in the email you were sent.

