

Community Library of DeWitt and Jamesville Minutes for December 21, 2017

Present: Max Ruckdeschel, Doug Arena, Nina Brown, James Trevvett, Mary Keib Smith, Lauryn Gouldin, Jamie Ashe, Jill Enright, Barbara MacDonald,

Also Present: Wendy Scott – Director

Not in Attendance: Lydia Wasylenko, Meisje Havens, Susan Germain, Caul Austin

Meeting called to order at 5:36

Approval of Minutes from November 16, 2017

Nina moved to approve and Jill seconded

Director's Report

Due to an injury there have been staffing adjustment as a librarian will be out for up to 12 weeks. We have three new volunteers, including Max. The teen librarian has recruited and trained some JD high school students to work on special projects.

New programs SciExcite – Mad scientist program for children. TCGPlayer pokemon card event. Nan Brown is conducting a book club for Menorah Park residents.

The Green library event was interesting.

We are starting a rotating artwork program. Pam Steele will be working on identifying artists and also donated a piece for the library.

Provisions will be expanding their hours stating 1/9: Tuesday and Thursday 10-6:30, Wednesday and Friday 10-2. They are looking to increase their menu as well. Adding wraps and salads. They are open to suggestions.

Net Neutrality – the board supports a pro net neutrality statement. Wendy will draft letter on behalf of the library.

We will not need to increase the levy.

Treasurer's Report

CLDJ continues to track closely to budget for the month of November

The one variance continues to be the budgeted mortgage payment (principal and interest) that we are not yet making. Again, we intend to use these “saved” funds as a pay down at the closing of the permanent loan.

There is still a small punch list to complete - my recent discussion with the bank is that we “settle-up” in January, pay final retention's, take the loan down, etc. This may drag to February given the red tape.

Committee Reports

Facility

The elevator is still problematic.

Provisions is having an issue with their security gate.

Signage: We should have signs regarding what activities can take place and where people are allowed to be on the property. It was suggested that we work towards signs encouraging people to go into the library to get information about the outdoor space rather than have a sign listed what shouldn't be done on the property.

Sidewalk discussion: We would like to see the sidewalk completed. There are patrons that walk to the library. The Town has suggested that we take the lead on the sidewalk completion. We need to determine what that would mean from a soft cost and permit perspective. We will be considering contributing to the costs of the sidewalk completion and look into what our active involvement will be.

The front entrance mat needs to be addressed.

Nominations Committee

The proposed executive committee slate will be the same at this time. There is the potential for a change.

By-laws Committee

We will not be able to make the name change in this revision. This revision corrects some numbering errors and inconsistent term/name usage. It addresses the option for "co-" positions. We addressed how to handle excused and un-excused absences. We clarified the number of board members at a given time. The process discussed by the committee that we vote to excuse those that sent an RSVP stating that they couldn't attend during the board meeting. It was suggested that the secretary be responsible for determining that the absence is excused and that we address it as a board if there is an attendance issue.

Motion to adjourn at 6:49. James made the motion and Mary seconded.

These minutes will be submitted for approval at the January 2018 Meeting.

These minutes were approved at the January 18, 2018 Board Meeting.