

Community Library of DeWitt & Jamesville February 21st 2019 Board Meeting

Present: Max Ruckdeschel, Barbara MacDonald, Jill Enright, Nina Brown, Jaime Ashe, Lauryn Gouldin, James Trevvett, Doug Arena, Susan Germain, Lydia Wasylenko, Allison Semmel, Silvia Macor

Also Present: Wendy Scott

Not Present: Meisje Havens,

Open February meeting 6:00

Nina presented the slate for the Executive Board:

Max Ruckdeschel – President

Nina Brown and Doug Arena – VPs

Allison Semmel - Treasurer

Barbara MacDonald – secretary

Motion to accept the executive board by acclimation - Lauryn moved and Lydia seconded

Approval of December minutes.

Doug motioned

Sylvia seconded

Treasurer Report – none – please refer to report given in annual meeting.

Director's report

Wendy requested that we approve:

NYS Library report.

Susan moved, Nina seconded – unanimous vote (Jill left before the vote)

Changes to the Employee handbook. This is required by changes in NY employment law. New – Family Leave Act, Sexual Harassment Law is expanded and mandatory training. Wendy clarified that volunteers are included.

Motion to approve Jaimie and seconded by James.

Budget road shows to talk about the increase in the tax levy. JDMS PTG said no, Kiwanis tends to ask questions, will have a flyer. We will participate in the JD Board of Education Budget Meeting May 13th and Wendy would like Board attendance.

Conflict of interest form needs to be completed – Please get it to Wendy as soon as possible.

Facilities issues:

Panel above the air diffusers and was damaged by the person repairing. It is repaired. The HVAC company is working on improving the heat in the plumbing room, adjacent bathrooms and café. Ralph has taking the lead for Huber Breuer. It this part of the insurance claim and under that umbrella. Doug's understanding is that is correcting some things that were not corrected properly from the accident. Huber Breuer feels that this is actually a correction from the initial installation. The same pipes that could have frozen, we replaced due to the accident. Other facilities committee initiatives have been delayed.

It was noted that all committee chairs are the same. New trustees must join at least one committee.

Motion to adjourn to Executive Session was made by Doug and Lauryn seconded.

February meeting was adjourned at 6:24.

Minutes for this meeting will be approved at the March 2019 Board Meeting.

These minutes were approved at the March 21, 2019 Board Meeting.