

## **Community Library of Dewitt and Jamesville Board Meeting Minutes for January 16, 2020**

Open February regular meeting.

**Present:** Silvia Macor, Dominique Ricciardelli, Max Ruckdeschel, Barbara MacDonald, Doug Arena, James Trevett Lisa Moore, Melinda Dermody, Ping Cong, Anthony Marrone and Robin Young

**Not Present:** Jaimee Ashe and Jill Enright

**Also present:** Wendy Scott and Linda Cook

**Meeting called to order at 6PM.**

**Approval of January minutes:**

Motion to approve: Dominique moved to approve and Silvia seconded.

**Approval of November 2019 Minutes:**

Motion to approve: Melinda moved to approve and Doug seconded

Nominations: There is a sixth vacancy: Motion to appoint Robin Young to the board as a provisional member until the next annual meeting.

Nominations committee recommendation: Since Nina is transitioning off the board Max will present.

The proposed Executive Board:

Max Ruckdeschel – President

Doug Arena – Vice- President

Jaimee Ashe - Treasurer

Barbara MacDonald – Secretary

We need a nominations chair. Are there any volunteers? Melinda question: Does it need to be a more experienced person.

Max: The next time we must replace board members is four years from now. We will need a treasurer.

Melinda volunteers to be the chair of the nominations committee.

**Motion to accept the executive board:** Anthony moved to approve and Silvia seconded

President's report:

The President appoints committee chairs. The By-laws Committee is the required to be chaired by a VP. Doug will take that role. Melinda accepted the chair of the Nominations Committee. James is taking over

from Lydia for Strategic planning. Doug will continue chairing the Facilities Committee. Jill will continue as chair of the Personnel Committee. Lisa Moore will be the chair of the Fundraising Committee. The Finance Committee is chaired by the treasurer. It is the responsibility of each board member to be on at least one committee. We will schedule the board member training soon for the six new members.

Treasurer: No report but the financials are available for review. We are requesting 2% but will still present at a school board meeting.

Director's report:

Monthly report and YTD statistics provided. We are on the May 11<sup>th</sup> schedule for the board meeting and submitted the ballot motion. We've completed annual performance reviews. We've completed mandatory cyber security training. It will be an annual training. The meeting room and event sign up system is repaired. Erin discovered the fix and is working with other libraries to share the fix. We are supporting the 2020 census with a designated station with assistance. New starter collection from Bonnie related to Memory care. It is to support people who have memory issues and their caregivers. We subscribed to Disney + in addition to Hulu and ESPN+.

Capital campaign \$19812. Other monetary donations take it over \$20000.

Barb asked about the Soule Branch library story time. We are providing the outreach service after losing the Clims center. This is to enable outreach to Springfield Gardens residents which is part of our service area. Soule Branch is close to Springfield Gardens and accessible by public transit. Soule no longer has a full time children's library. Those residents were the most impacted by the move from Shoppingtown Mall.

Facilities Report:

Glass update: We have a resolution with the contractor. The change order was signed today. The railing will be removed and a new railing will be installed per the original specification. It has taken six months. We need to schedule a date.

Anthony question: Is this costing the board? Doug: We are paying for a portion. The litigation costs would have been more. We are making a contribution – up to \$15000 to remove the existing glass and railing. HB and contractor will be paying for the material and installation and any damaged caused.

New Business: None.

Old business: None.

Friends Update: Harriet Tubman's great grandniece will be speaking in April.

**Motion to adjourn:** Doug moved and James seconded.

Meeting ended at 6:35

Minutes for this meeting will be submitted for approved at the March 2020 Board Meeting. Note:  
Minutes for this meeting were approved at the June 18, 2020 Board Meeting.