

DeWitt Community Library Minutes for 19JAN17 - final.

**Present:** Caul Austin, James Trevvett, Max Ruckdeschel, , Mary Keib Smith, Lauryn Gouldin, Nina Brown, Barbara MacDonald, , Jill Enright, , Lydia Wasylenko

**Not in Attendance:** Meisje Havens, Shelly Field, Doug Arena

**Also Present:** Wendy Scott – Director, Andrew Mangamo from Community Bank, Jaimee Ashe – prospective board member

The Meeting was called to order at 5:39 by Nina

Previous minutes - **Motion to** approve Jill, Lauryn 2<sup>nd</sup> – 1 abstention

**Treasurers report:** Favorable to the budget – variance was due to the budgeting for legal fees.

No change to the project budget that the board is not aware of. We overestimated on our construction costs. Audit is under way.

Wendy – another set of financials will be sent after the audit is complete.

Mary –Should we go back to the school board to let them know that we are not raising the tax levy?

Wendy said Yes

**Director's Report:**

Name Change: We do not need to change the legal name of the library to be able to give the library a new name. We will file a “doing business as” so as not to have to change the charter.

Café: Peak's in Cazenovia is interested in running the café. Large cafés are sometimes just rented space. Sometimes there is a library run café. The profit margins are small so Wendy's suggestion is that they keep all the profits. She has requested that they provide a menu and pricing plan.

- Lydia - Is food allowed in the library? Wendy – yes
- Lydia said that it does add to maintenance. – cleaning and pest control

We are still investigating a kitchen

Other news: Received a \$5000 pledge for the Rotary of DeWitt. Family of Claudia Conostas Interested in a naming opportunity.

Library News: Trying to expand to attract more Teens. Starting a Teen advisory board. Not just shelving. Also working on attracting adults – millennials – Indie film events. Fuse club – for kids 11-14 with maker activities. Lots of leaks still occurring. There was a repair on the emergency system.

## **Committee Reports**

Facilities: Mary

They are starting to enclose the library. The kitchen estimate is \$10,000-15,000 for the grease trap and the sink tie-in. The numbers were re-run based on the discussion to add items in. We are under the winter condition charges. The end caps may be \$13,900 instead of \$48,000.

Green roof, solar panels and limestone has been added back in. – They have asked that the GMP be raised to add in the costs of those items despite the fact that we are under budget on the bids. Doug and Hueber Breuer believe that this should be added back in to the GMP. The money that isn't spent will come back to us.

This is being brought back to the board as we are adding \$130,000 back into the GMP. (The grease trap is coming out of contingency)

The landscaping can be done at any time. The amphitheater would be easier to do before the library is completed from a site construction perspective.

**Motion to** increase the GMP to include the green roof, solar panels and siding. Max motioned, Carl 2<sup>nd</sup>.

Nominations: Nina

Proposals for Executive Committee: Proposal to keep the Executive Committee the same. If anyone else has an interest in an executive position, email Nina.

Currently have 12 board members. Would like to increase it to 13 or 15.

Jaimee Ashe – CPA – prospective board member. We have another potential so we would need one more to go to 15.

**Motion to** set the Board Member number at 13.

Motion to accept Carl, Jill 2<sup>nd</sup> 1 abstention

Question regarding who is running for the board in February. Noted that the posting needs to be published two weeks before the annual meeting.

- Max and Lauryn were provisional and will be nominated
- Nina and Meisje are coming up for their second term

Committees chairs will contact member and meet soon.

**Motion to** adjourn at 6:29 by Mary and Nina 2<sup>nd</sup>

These minutes will be submitted for approval at the February 2017 Board Meeting.

Theses minutes were approved at the 16 February 2017 meeting.