

DeWitt Community Library Minutes for January 18, 2018

Present: James Trevvett, Max Ruckdeschel, Doug Arena, Mary Keib Smith, Barbara MacDonald, Meisje Havens, Lydia Wasylenko, Susan Germain, Carl Austin, Jill Enright, Jaime Ashe

Also present: Wendy Scott

Not Present: Lauryn Gouldin, Nina Brown

Call to order 5:33

Approval of Minutes from December 21, 2017 Meeting

Jill approved, Max seconded

Treasurer's Report:

Mortgage and interest payments: Charges delayed and Carl thinks we should apply them to the construction loan. If we do that at closing the construction loan is less. We still have cash reserves for emergencies. Anticipate that the cash reserves to be \$100,000.

Carl made a motion to authorize Treasurer and Wendy cut the check up to 500,000 for closing.

Barbara moved to approve and Jill seconded.

Operating cost lower than budgeted due to mortgage payments being deferred. No significant adjustments based on the audit

Resolution to change the name on our charter to our new name.

Motion to approve by Susan and Jamie seconded. All in attendance approved

Director's report:

The grant secured by Senator DeFrancesco is on its way. We will get the full \$250,000. We have \$8000 grant and the remaining 25 percent of the construction grant \$33000.

Appreciate the board's support on Net Neutrality.

We are the first library in the network to get 4G Blu-ray that work with 4G and Xbox.

Installed the catalog work station in the browsing room.

Excited about the launch of the Art in the Library. We are booked for the next six months.

3D printer certification classes. Group and individual classes available. The library will cover the first \$15 of the filament.

Facilities:

Automatic door opener installation will start 22JAN18. Goal is to be completed at the end of the month. Will redirect traffic through the staff entrance if necessary during construction. Will go with the wireless.

No updates on the sidewalk. Joe Muller has put together a price. Town will provide the engineering.

Honor wall. Pending quotes.

Next facilities March 13th at 5:30.

The end panels are coming Tuesday.

Service contract vendor for the elevator came to review for a quote.

Strategic Planning:

The plan was started in 2011. The existing plan is focused on the new building. We have achieved that goal. What do we want the plan to be moving forward? We have suggested that public relations and advocacy could be added. Our relationship with the Friends was written a while ago. Maybe that could be revisited. Should we have a facilitator? We need to set aside one of our meetings and discuss. Should there be a section on governance. Where do we fit within the local community, the OCPL and the wider area of libraries? These are things that we could look at to inform our brainstorming. We need to start with just a 2 year and include an assessment that would roll into establishing a 5 year plan. We haven't been in the new facility long enough to look out that far.

We can add a brief discussion at the February meeting

The Building also impacted so many elements of the strategic plan.

Old Business:

Are we holding any reserves relating to the Kevin Murphy lawsuit? Carl said we have not. We should confirm it is closed.

Max and Chad accepted the design award on behalf of the Library.

The friends spends \$500 a year on liability insurance. The request was that they piggyback off our insurance. Now that we have the new facility the only events they hold that aren't here is at Barnes and Noble and the Town of DeWitt. Can we ask our insurance company if they really need this?

New Business:

Annual meeting is February 15th.

Motion to adjourn – Mary, Lydia seconded

Meeting adjourned at 6:25.

These minutes were approved at the February 15, 2018 Meeting