

## **Community Library of Dewitt and Jamesville Board Meeting Minutes for January 16, 2020**

**Present:** Silvia Macor, Dominique Ricciardelli, Jill Enright, Max Ruckdeschel, Barbara MacDonald, Nina Brown, Doug Arena, James Trevvett (late – did not vote on the first resolution), Lisa Moore and Melinda Dermody (appointed to the board during Old Business period)

**Also present:** Wendy Scott, Linda Cook

### **Meeting called to order 5:37 PM**

Approval of November Minutes:

Motion to Approve: Jill

Seconded: Nina

### **Treasurer's report: Max**

New Business manager sent financials and Jaimie reviewed. It was noted it was a little high due to contractors.

### **Directors' Report: Wendy**

Over \$19,000 in annual fund drive and have doubled book sales. There was a small additional expense for postage \$200.

Budget Review:

Pass a resolution to override the tax cap. We pass it every year.

At a duly called meeting of the Board of Trustees of the Community Library of DeWitt & Jamesville, we vote to override the tax cap if the Board thinks it is necessary.

Nina Brown moved and Silvia Macor seconded. All present (7) approved.

Budget

Revised version has the blue header. Were able to adjust the budget to get it closer to the 3% increase.

Adjustment 1:

Page hour wages. Recalculated the pay rate of 80% instead of 100%. The fill rate is between 75-85% fill rate. Reduces the page wages by \$10,000

Adjustment 2:

SOS security guard contract. They were willing to reduce the hours from four days a week for 4 hours a day to four days a week a 3.5 hours a day. \$2572 in savings.

Adjustment 3:

Reduced the postage.

Adjustment 4:

Reduced the maintenance/ repairs line by \$1000

Total \$14080 reduction that takes us to a 3.02 percent increase.

Doug question: Are the lawyer fees related to the railing in the repair line? Yes but it will be moved.

Surplus is in the operating budget is \$10000.

If we go with the standard 2% tax levy, we will need \$5000 from board designated funds.

Nina question: How much do we get in the board designated funds?

Max response: It varies but this year we will get the rest of the Reisman gift.

Nina follow up question: But we will have more lawyer fees?

Wendy response: We are working on increasing our fundraising and reducing some of our contracts.  
Examples: Combining our plowing and landscaping, evaluating our cleaning contracts.

Jill question: Do we have current contracts?

Wendy response: We have an escape clause that will enable us to give a month's notice.

Motion to approve the budget as amended.

Jill Enright moved and Dominique Ricciardelli seconded. All present (8) voted to pass the motion.

Motion to submit the 2% increase to School Board.

Silvia Macor moved and Nina Brown seconded. All present (8) voted to pass the motion.

### **Facilities: Doug**

Railing

Max, Doug, Chris fisher and HB have had discussions.

We have said no to the film solution. HB will pay for the installation of the specified tempered glass but they will not pay for the removal of the existing glass. They will do it for \$15000.

We can pay \$15000, or we can accept the film or we can look for other options or we can litigate.

Doug has been very frustrated that we are paying for something that we paid for once but we are looking at \$75000 in litigation costs.

Nina expected this from HB but did not expect it from King and King. She thinks that we should push back on King and King. They should be put in a more difficult position.

Doug: They would incur a great deal of litigation costs as well.

King and King approved a shop drawing for 5/8 glass that didn't specify tempered and laminated. There can be some confusion with the drawings which is on King and King.

Nina question: Don't we want them to say that we need the tempered laminate instead of the film?

Max response: I don't want to wait until February to continue.

Resolution to authorize the executive committee to approve up to \$15000 to Heuber Breuer to replace the glass railings in the Browsing Room in accordance with the original specification and a forthcoming change order and work with the Executive Directive to implement and coordinate the work.

Doug Arena moved and James seconded. All present (8) voted to pass the motion.

#### **Nominations: Nina**

The Charter has two sets of five year terms listed. It is not appropriate for term limits to be in the charter. Nina thinks it is worth pursuing the change.

Max: Considering the hard no, our resolution has been rejected. Until something changes, we need to go with the charter. Our contact (regional contact) said that they would not accept a proposal to amend their charter to adjust term limits. Max called and he spoke to their legal department. They rubber stamp things that come from the regional contact and they have already said no.

We will adjust the terms for February. When someone resigns the appointed person is either elected to a term in their own right or they can complete a term.

The three years is in the first seven sections of the by-laws. We will need to change the language.

Propose a by-laws change to get rid of the three year term limit in the by-laws.

Nina – we have five spots and Dominique will be going up for the term she was completed

Lisa Moor – professional development officer, native of Auburn but has lived here for 21 years. She is thrilled to serve even if it is ten years. She is pleased to serve.

Lisa comment: The annual fund mailing was great.

Melinda Dermody – Access and resource sharing at SU Library. She loves the library. Her daughter Nina is a sophomore at JD and has volunteered here.

We have one attorney potential candidate: Anthony Morone

We have two additional people with interest. One is a treasurer. The treasurer is not 100%.

Max: We will have five names and will make sure they are to Wendy in time for the announcements.

The Nominations Committee is an elected so we need a volunteer.

**Old Business:**

The by-laws amendment passed once but needs to pass a second time.

We accept Lauryn Goulden's resignation. We would like to thank her for her service.

We have a replacement available.

Motion to appoint Lisa Moore and Melinda Dermody.

James moved and Nina seconded

All present current board members (8) approved.

Vote on the by-law amendment. All approved (10)

**Friends report: Linda**

Please let us know if you know anyone that want to join the friends. The tribute program puts a book plate in a book.

**Motion to adjourn:** Nina, Dominique seconded.

**Meeting ended at 7:14.**

Minutes for this meeting were approved at the February 2020 Board Meeting.