

Community Library of DeWitt and Jamesville Library Minutes for July 19, 2018

Present: Caul Austin, James Trevvett, Mary Keib Smith, Lauryn Gouldin, Jamie Ashe, Susan Germain, Barbara MacDonald, Max Ruckdeschel, Doug Arena, Nina Brown

Also Present: Wendy Scott – Director

Not Present: Meisje Havens, Lydia Wasylenko, Jill Enright

July Meeting was called to order at 5:36.

Approval of Minutes – Nina moved and James seconded

Treasurer's Report:

We are still favorable due to the mortgage. We are lean for payroll so we are favorable by @\$5000

Operating cash will probably run out prior to levy check – will use board designated funds

Director's report:

Senator DeFrancesco has also provided funding for a trail, benches, educational signage. We have an additional \$15000 and will consider using it to add a hand rail to the trail.

Rotary – interested in working on an adult literacy project with maximum funding of \$5000.

\$675 grant for family first programming including, family yoga, beaver lake, open hand theater

YTD circulation is up 18%. Service area wide mailer may have helped as we increased membership.

Empire park passes are all in use. We got four more. County Park passes have arrived and will be available soon.

Leanna Pack donated art for the children's room

All public schools visited and MPH too.

Summer reading program has 459 participants including 103 teens.

Could we have the staff gather the data and send to the press?

Circuit board replaced on the automatic door.

Guidelines for outdoor space is in draft form. We realize that we cannot police the entire property but this will help if people have questions or if there are issues. That way it is a consistent policy. Send comment to Wendy and we will approve next month.

We have the Charter Amendment and our name is legally changed.

Committee Reports:

Facilities Report: – Doug

Exterior site lights: We are working to comply with Town code. We have a path to getting this resolved. The exterior monument sign will go off too. We are considering re-wiring that based on cost.

Small projects: Parking lot re-striping and seal the cedar at the front entrance.

Donor Wall: Mock up is hanging. We are still working toward final in time for the anniversary.

Nominating committee:

We need to recruit a CPA.

Old Business:

We haven't heard anything about the sidewalk construction schedule.

Public comment:

Question – Why are we looking for a new Treasurer? The current treasurer's term will be up soon. We need to plan for his replacement

What is a charter amendment? We are chartered as a library association through the board of regents. We changed our name to recognize that we also serve Jamesville. We needed a charter amendment to make it official.

Motion to adjourn at 6:02.

Susan moved and Mary seconded

These minutes will be approved at the August 16, 2018 Meeting.

Note: These minutes were approved at the September 20, 2018 meeting as the August meeting was cancelled.