

**Minutes: Community Library of Dewitt and Jamesville Board Meeting June 20, 2019**

**Present:** Max Ruckdeschel, Jill Enright, James Trevett, Lydia Wasylenko, Allison Semmel, Lauryn Gouldin, Susan Germain, Doug Arena, Jaimee Ashe, Barbara MacDonald

**Also Present:** Wendy Scott

**Not Present:** Silvia Macor, Nina Brown

**Call to Order:** 5:37

Approval of May 2019 Minutes – Jill moved and Susan seconded.

Treasurer report:

See copy of treasurer's report.

There were no questions regarding the treasurer's report.

Max would like to thank Allison for her service.

We need to fill both board positions as soon as possible. Even though there are only eleven of us, quorum is still seven.

Director's report was submitted. There were no questions.

Max stopped by the Friends group and they were pleased to be ask to be a focus group for the strategic plan update. There was only one complaint regarding access to the damaged area.

**Committee Reports:**

**Facility – Max**

It was confirmed that the glass broke on its own after review of the security recordings. Flower City glass was called and we had additional cleaning. \$1200 was spent so far.

Doug noticed that the glass is tempered not laminated as defined in the contract. It was to code when it was built/designed but it is not best practice. We contracted and paid for the laminated version. Doug contacted Heuber Breuer (HB) and King & King. Both agreed that the glass is not what was supposed to be there. We are still on a path that HB is ordering and replacing the glass. There is logistics and timing. 6-8 weeks to get the glass and then 2 weeks to install the glass.

The library would like to close after the summer reading program for the work. Our concern is the liability standpoint.

There are twenty-seven panels in that area and one in the stairwell. The executive committee decided to hire Alario & Fischer, experts in construction law. They recommended us speak to HB and have them mitigate the problem so that we do not front the cost. Doug spoke with Otis.

We have three options:

1- close down the reading room until it is fixed. We do not like that option.

2- A film can be applied to the glass. Flower city quoted \$7000.

3 – Remove the glass now, and eliminate the risk and put up a safe barrier.

It is still a question of timing. June 29<sup>th</sup> is the kick-off party. Wendy will provide the most significant dates.

HB wanted to give us a cash credit and be done with it but we did not like that as an option. It will be tricky talking to HB about the stabilization. The attorney will help us press for that in addition to correcting the issue itself. We want to be nice but we want to be cover our bases. HB was advised today that we retained a lawyer. Wendy has notified the insurance but we have not filed a claim – the clean-up is not worth it due to the deductible. Plan going forward is schedule meeting with HB, get mitigation in place ASAP. If HB is resistant, we will move forward with mitigation – possibly using the Flower City.

Rawley did the work but probably subcontracted as they are not glass people.

Susan asked if HB would cover legal fees. That is to be discussed.

**Motion to approve Executive Committee hiring of the law firm to represent us in the matter of the glass breaking.**

James moved and Susan seconded. Unanimous vote.

**Motion to authorize the executive committee to make decisions on behalf of the board to get the stabilization of the glass and the glass replacement.** We will try to wait for a board meeting or call an emergency meeting if we need to make significant financial decisions.

Lydia moved and Lauryn seconded. Unanimous vote.

HVAC questions pending glass issue.

Parking lot striping - quote signed for \$700.

**Motion to adjourn.** Susan moved and Lauryn seconded. All voted in favor.

Meeting ended 6:11

Minutes for this meeting were approved at the August 15, 2019 Board Meeting.