

Community Library of DeWitt & Jamesville March 18, 2021 Board Meeting

Present: Max Ruckdeschel, Barbara MacDonald, Melinda Dermody, Jill Enright, Jaime Ashe, James Trevvett, Silvia Macor, Cathryn McVearry. Lisa Moore

Not present: Anthony Marrone, Robin Young, Doug Arena, Ping Cong, Ben Kandel,

Also Present: Charles Diede

Call to Order at 5:36

Approval of Minutes, January 2021

Add "Charles introduced Kathryn Castle as our business manager and Luke Conner as our Assistant Director for Patron Services." That is the only change requested.

Motion to approve: Silvia moved to approve and James seconded. All approved.

Treasurer's Report: Jaime Ashe

Received the financials late yesterday. Will need more time to review.

Director's Report: Charles

We are working on the 2020 audit. Almost finished. The NYS annual report is finished and will be submitted to the county. They will submit to the state. We are registered with NYLA, including the board membership.

We had a full time assistant resign and she will be replaced by two part times. It is up on Indeed with 30 applicants and a colleague's recommendation.

\$17,500 was brought in for the fundraiser. We are working with Lisa on some additional fundraising ideas. Foot traffic is missing and people are hurting financially so donations are down.

Lisa: Should the board members pay for the NYLA \$150?

Charles: Max and I decided to pay for it out of professional development. We are saving money as conferences are virtual. The NYSL is in Syracuse this year.

Lisa suggested text to give during virtual presentation.

We are still having an issue with the facilities issue.

Max: I spoke with Doug. It may take a longer time to diagnose the issue. We should consider fixing it and add an access door to address additional issues.

Melinda: Is there a plan B if Doug cannot do the diagnosis.

Max: The access door is the plan B. If we have a structural engineer, come in that would be expensive.

Charles: We are in the middle of getting ready to reopen. We have a staff meeting tomorrow that we will go over with the staff. People are getting vaccinated. Library workers can get the vaccine.

Max: We need to vote on the approval of the annual report that goes to NYS.

Motion to approve made by Silvia. Lisa seconded. All approved

Proposal to reopen the library for browsing appointments on Monday 22, 2021.

Motion to approve Melinda moved Lisa seconded. All Approved

Charles: We are working on phase 2 and we are planning on getting back to the board next month.

Max: Refinancing of the mortgage. Anthony, Jaime and I looked at the Community Bank proposal. We have decided to reach out to three other local banking institutions. It is in the early stages. Max will reach out by email when we have more info.

Barb: Are we going to let Community know that we are shopping?

Max: We are going to mention it when we have another offer. The guy we talked to made it sound like it was the best offer we could get from Community.

Jaime: I agree that we should wait and see if we have anything to counter with before we go back,

Motion to adjourn: Melinda moved to adjourn and Silvia seconded. All approved.

Meeting ended at 6:05.

Minutes for this meeting will be approved at the April meeting.