

Dewitt Community Library Draft Minutes May 19, 2016

Present: Christene Gantos, Barbara MacDonald, Jill Enright, Robert Tartakoff, Doug Arena, James Trevett, Nina Brown, Carl Austin

Excused: Shelly Field, Meisje Havens, Mary Keib Smith, David Lankes, Lydia Wasylenko

Absent: George Kallander

Also Present: Wendy Scott, Director

Meeting Called to order at 5:36 by Nina

Wendy opened meeting with introduction and welcome of Brian Barney, new bookkeeper and administrative assistant at DCL

Directors Report: Wendy –

Annual Budget passed

Meeting with Rick Lee, Centro Executive Director on Thursday May 26 at 2:00. DeWitt Town Board member Sam Young and Onondaga County Public Library Executive Director Susan Mitchell will also attend. Any Board members feel free to attend.

Wendy and library staff are meeting next Wed at 10:30 with Creative Library concepts to talk about shelving. Any interested Board members are invited to attend

Next design team meeting is next Thursday at King and King. Feel free to attend.

Wendy submitted a grant proposal for \$100,000 to JM McDonald Foundation. She is also reaching out to other grant opportunities. (see Director's Report) Wendy will also be submitting a separate HVAC grant to be submitted by Aug 1.

A patron has asked OCPL to remove a title from Central Library that the patron feels incites violence. We own the title as well. If the library receives the same request, we will respond to it with our collection development policy that has been Board approved.

DCL made \$1,013.00 from book sale and Friends made over \$500 from Bake Sale.

Committee Reports

Facilities – Doug: DeWitt Planning Board has approved the site design.

Mary is now working on finalizing the details of the property closing. The closing should occur before next Board meeting.

The contract with Heuber Breuer for construction management has been finalized and should be signed and executed by next week. The budget for their costs is also being finalized.

We will discuss if we want to hire an appropriately skilled DCL representative to be at every construction meeting.

Approval of minutes from April. Carl motions to accept and James seconds. All voted in favor of acceptance.

Treasurer's Report- Carl: Approaching \$500,000 spent in building development so far. Our financing is still in place. Carl did a presentation to the School Board about the building project and budget, in the context of the budget vote. The information and presentation was favorably received.

Old Business: Board Committee Nominations. Carl is chair of Finances Committee. Nina is the By-laws committee chair. Jill Enright is the chair of Personnel committee. Chair of Strategic Planning is Lydia Wasylenko. Next meeting we will elect a Nominating Committee chair.

Informal poll done on a Syracuse community Listserve about the idea of changing the library name. Majority of those polled were not in favor of changing DCL's name. Poll was done informally to a limited group. A broader survey could be constructed for more accurate results. Wendy and Meisje will talk with the building project fundraiser to get her input about this idea.

Correspondence: None

Announcements: Robert announced that 2 frequent patrons and contributors to the library have passed on. The Board of Trustees would like to recognize their patronage, service, and contributions to the library over the years. They are Claudia Conostas who is a former DCL employee and Norman Keim who was a DCL volunteer.

Period for Public Expression: None in attendance.

Adjournment: Jill moves to adjourn. Amy seconds. Meeting adjourned at 6:32 pm.

These minutes will be submitted for approval at the June 2016 meeting