

Community Library of DeWitt and Jamesville Library Minutes for October 18, 2018

**Present:** Max Ruckdeschel, Barbara MacDonald, Nina Brown, James Trevvett, Doug Arena, Jaime Ashe, Meisje Havens, Jill Enright (had to leave at 6:10), Carl Austin

**Also Present:** Wendy Scott - Director

**Not Present:** Lauryn Gouldin, Susan Germain, Mary Keib Smith, Lydia Wasylenko

**Call to Order: 5:40**

Approval of September Minutes –Meisje moved, Jill seconded. Doug, James and Carl abstained.-

Treasurer's Report – Carl Austin

We are favorable for the month. We received the levy. Expenses are up this year. We will need to raise the levy. This is due to the increased operating costs of the larger library.

**Director's Report:**

Trustee handbooks arrived and were distributed to board members in attendance. Wendy asked that the board members take the survey regarding trustee education. There should be training both local and possibly online.

There was a piece in the Eagle Bulletin article regarding why we didn't use the money to buy Shoppingtown Mall.

New services: Cary Conly (SPS) is interesting in accessibility. Home delivery to those that cannot get to the library (elderly, new mothers, physically challenged). We are advertising at The Oaks, The Nottingham, Meals on Wheels, local doctors' offices. This is available to service area residents only.

Cary also created a booklet to help to acclimate people with autism on what to expect when visiting the library to increase their comfort level.

Library accident impact:

The library employees are still upset. 10 individuals expressed their concern regarding when the repairs are occurring. It could impact programming. October 29 is the likely start date. Children's programming has had to move around due to the children's programming room being unusable. The staff is stressed in general. We have had to cancel events. Patrons have been angry regarding the lack of progress and have been abusive to staff.

Doug – have we incurred any operation costs as a result? Wendy - No we have not.

The Halloween event is the November 3<sup>rd</sup>.

The library participated in the senior fair. We saw 300 people.

## **Committee Reports:**

### **Facility Committee – Doug Arena**

We did discuss the lighting improvements. We have a quote to light the monument sign separately. The quote was \$5300. They will have to pull the wires to the sign. Facilities think the price is reasonable. We would like the board to vote on the cost.

### **Motion to approve the cost of lighting the monument sign:**

Nina made a motion to approve the \$5300 for the costs of the sign. James moved to approve and Carl seconded.

The donor wall sample was passed around the table. It will be installed after the repairs since it is in the same area.

### **Building repairs:**

Facilities Committee has been working hard to move quickly. We requested some pricing to get in from the adjustor so that we were not authorizing an open end authorization. The adjustor has approved the estimates. We needed to move through the insurance process to make sure it will be covered.

The accident damaged our main power source so the repair is significant. \$204,000 is what we are expecting if the electrical is at the minor end. A more complicated electrical problem will add about \$40,000. Library exposure is our \$500 deductible.

The roof is the other question as it lifted as the result of the accident.

The metal siding is the longest lead time item. Once the exterior is completed, we can have the interior work started.

Jill left at 6:10

### **Nominating Committee – Nina Brown:**

We would like to get potential Treasurer on the board before Carl's term is up in February. Please submit any potential candidates for Treasurer or a board member in general to Nina. We would like to be in a position where we have a list of potential candidates.

### **Motion to adjourn at 6:14.**

Nina, Doug seconded

These minutes were approved at the November 15, 2018 Meeting.