

## **Community Library of Dewitt and Jamesville Board Meeting October 17, 2020**

**Present:** Max Ruckdeschel, Jill Enright, James Trevett, Lydia Wasylenko, Lauryn Gouldin, Susan Germain, Silvia Macor, Barbara MacDonald, Jaime Ashe, Doug Arena

**Also Present:** Wendy Scott

**Not Present:** Nina Brown, Dominique Ricciardelli

**Meeting called to order:** 5:35

Approval of September Minutes:

Motion to approve: Lydia

Seconded: Susan

**Treasurer's report:** Jaime

Financials look good. We are within budget. Levy was received.

**Director's report:**

Budget will be sent for review before November meeting. Brian will set up the documents prior to the audit.

OPCL update: We have a memorandum of understanding (MOU). OPCL is pending new director and we are pending new MOU as a result. We are pending update on what staff will be allocated to member libraries. Polaris is up but email has never been restored. Self check out is still down.

Brian Barney has resigned and will be finance director at the MOST. He will continue to produce the financials until a replacement is found. Brian will also be on the interview team for his replacement.

Linda Wasniack is retiring but will continue to be a replacement/substitute librarian.

Circulation is still down since the initial system outage. Children's librarian has created a 1000 books before kindergarten program. Cara Conoley starting an adult reading club. We are using Reference USA for the list of Town Businesses. Postcards to everyone in the service area. Fundraising mailing. Electric heaters install in extension.

**Committee Reports:**

**By-Laws:** Max

Term limits for officers. There was a consensus to change the officer term limits. Currently three years. We would like to amend the By-laws to remove a couple of lines. We would still vote on the executive committee slate yearly and there is still a six year limit for the board.

Motion to remove the requirement on officer term limits. Susan moved – Silvia seconded.

The research shows that you have to be 18 but does not specify citizenship. Max researched the charter to see if our charter does not allow it. Original charter said ten trustees for 5 year terms. The charter was amended to create a trustee range 11-17. According to the minutes from the February 1984 Annual Meeting, Mrs. Fink changed to the term to three years in the by-laws but never updated the charter.

We need to change the by-law or charter to match. The charter is silent on term limits but the by-laws have always had a two consecutive term limit.

We need to decide how we want this to align. Three years or five years. The lawyers consulted suggested that we remove term language from the charter. The board can request a charter amendment. It does not have to go to the annual meeting. We could go to three terms but would have to vote at the annual meeting. The question is of continuity when we have a year with four transition off the board.

**Nominations:** Max

We have a number of possibilities. Doug – Julie Morse. Susan – Nicki Brown, Lydia - has a few suggestions. If we get a number of good candidates, we can increase the board membership as long as it occurs before the annual meeting.

**Facilities:** Max

Sidewalk was on the agenda at the Town of Dewitt board meeting and Max was told that they are going to do it everywhere but in front of Tobin. Construction is supposed to start this week. The issue is that Tobin's driveway is pitched and to be ADA compliant it has to be flat.

James: What is the county's stance?

Max: They are providing the permits but the Town is responsible to for the work.

Resolution was forwarded to Huber Breuer. They are consulting their lawyers. They were good about getting the temporary fix. We are still pending a formal response.

**Motion to adjourn** by Susan and seconded by Doug.

**Meeting adjourned at 6:37.**

Minutes for this meeting were approved at the November 21, 2019 Board Meeting.

