

Community Library of DeWitt & Jamesville October 27th Board Minutes

Present: Melinda Dermody, Barbara MacDonald, Katie Centolella, Tia Wright, , Max Ruckdeschel, Silvia Macor, Robin Young, James Trevvett, Doug Arena Ping Cong, Cathryn McVeary (arrived at 5:51)

Also Present: Charles Diede

Not Present: Meriel Stokoe, Jill Enright, Lisa Moore

Meeting called to order: 5:37

Approval of September Minutes

Motion made by Silvia and seconded by Robin

Motion to go into executive session made by Max to discuss personnel.

James seconded.

Executive session started at 5:39.

Executive session ended at 6:15

Melinda: Charles, in recognition of all the work you have done this year and with taking on new responsibilities, we would like to provide a \$5000 supplement to your 2022 salary.

Treasurers Report – Tia

Nothing to present at this time.

Presidents Report. - None

Executive Director: Charles

Tax levy arrived.

State has asked why haven't we completed our strategic plan. We need to address it with the state. We are close to completing the strategic plan.

ADP has automated time-off. The new positions have worked out really well. Our new bookkeeper is doing well and we can reduce the consultant to as needed rather than regular monthly hours.

The music program is really popular. We have a wind ensemble and holiday sing along planned. Annual campaign will target businesses. The Friends purchased a list of DeWitt businesses from the business journal. We may scrub the email addresses of patrons to ask for money.

Tia – You can't do raffles anymore.

Facilities: The landscaping projects are done. We do need a metal sign to be mounted on the building. We are still trying for a café but we did get vendor machines.

Tia left at 6:31.

The vendor machine has been popular. James: Do we have problem with food in the library. No, it hasn't been a problem. Do we get revenue from the vending machines? We get to keep the bottles for return. When we had the café we were revenue neutral.

Circulation is way up. We are back into 2019 numbers.

Patron feedback.

- Do we have an attorney? We provided info regarding the lawyer project.
- Love the book sale.
- Janitorial crew needs to improve spider web removal.
- Request for Splatoon three.

Charles is going to NYLA next week.

Open enrollment starts November 7th.

There is a big storage/file area that needs to be reviewed to see if we need it.

Doug left 6:42

New Business – none

Old business: Where did we leave off for the background checks? ADP did the one for Cathy.

Motion to adjourn made by Katie and Robin seconded.

Meeting adjourned at 6:46.

Minutes for this meeting will be approved at the November 2022 Meeting.