

Community Library of DeWitt and Jamesville Library Minutes for September 20, 2018

Present: Max Ruckdeschel, Barbara MacDonald, Lauryn Gouldin, Nina Brown (had to leave at 5:55), Susan Germain, Jaime Ashe, Mary, Jill Enright, Meisje Havens, Lydia Wasylenko, James Trevvett, (arrived 6PM), Carl Austin(arrived 6:06)

Also Present: Wendy Scott - Director

Not Present: Doug Arena

September Meeting was called to order at Order: 5:35.

Approval of July Minutes: – Nina moved, Susan seconded

Director's Report:

Discussion about memorial. Suggestions about creating a collection of books and resources for teen in instead of a physical memorial. Bookplates in books.

Teen activities related to a accident. Providing room access for teens. Teen programing.

We encourage board member and any patrons with concerns to call the county regarding the rail request for across from Quintard.

Motion to approve the Library policy for outdoor property.

Meisjie moved, Nina seconded,

Facility related items:

Contingency plans for library repair. We will not have power for a few days to a week. Work plan for staff during shutdown. Working towards generator power for wifi. If not, there will be shelving, staff development and other meetings. Public will be notified as soon as we know the start date and the end date. National Grid will need to turn the power off at the pole. Add generic sign regarding pending construction asking people to check the website. No new insurance updates.

Room doors started sticking after the accident.

The telephone issue has been resolved. Verizon may do some additional work.

Elevator problems fixed.

Parking lot lights set to code. Lights in the maker space - we will need additional training on programming. Suggestion to light the sign permanently. Will discuss further.

We would like more security cameras. The existing system can support four additional cameras.

Donor wall sample will be available next week. Wendy will send email to board when it is here.

Anniversary:

Suggestion to celebrate the library anniversary at end of year since we canceled the anniversary party.

Committee Reports:

Treasurer: Carl

We are favorable YTD (still related to mortgage).

Invoice to the town was sent. We will borrow from board designated fund until the town money arrives.

2019 budget is being worked on and we will need to ask for an increase.

Facilities: Refer to items in Directors report.

Old Business:

We are still pending strategic planning consultant.

Correspondence:

We received a thank you note from grad student and a gift of \$20. JD class of 1967 donated \$200 to thank us for last minute use of the community room.

Motion to adjourn at 6:14.

Jill moved. Meisje seconded

These minutes will be approved at the October 18, 2018 Meeting.