



Materials Donation Policy

The Community Library of DeWitt & Jamesville appreciates your donations of new or gently used materials. Items may be added to the collection if they satisfy our [Collection Development Policy](#) criteria; most donations are sorted and placed in the Library's Book Sale to support Library services and programs.

The Library accepts the following types of materials:

- Books (fiction and non-fiction hardcover and paperback, large print books, children's books)
- Music CDs, Books on CD, DVDs, and Blu-ray discs
- Console/video games
- Other items of local, historical interest (please call ahead)

The Library does not accept these types of materials:

- Encyclopedias
- Dated material (e.g., almanacs, computer books, buying guides, travel guides, directories)
- Reader's Digest condensed books
- Magazines and newspapers
- Textbooks or test prep booklets
- Video (VHS) tapes or audio cassettes

All donated materials must be in good condition

- We do not accept musty, mildewed, stained or discolored items
- All materials must be complete and intact

How to donate

- If you have one box of materials (with dimensions no larger than 9" x 17" x 11"), you may drop them off at the Information Desk anytime during Library hours.*

***Please note: due to the large number of donated items we receive, we occasionally have to suspend the acceptance of book donations for a short period of time. We recommend calling in advance to verify the Library's donation status.**

- If you have two boxes or more of materials, please call the Library in advance; large donations will be accepted if the Library has available storage and processing space

Please note: All materials must be brought to the Library; we cannot pick up materials from another location. Donations should be brought to the staff at the Information Desk and not left in the library bookdrops or on library property.

Are donations tax-deductible?

The Community Library of DeWitt & Jamesville is a 501c (3) non-profit organization, donations to which are tax deductible to the fullest extent of the law. Upon request, the Library will provide you with an Item Donation Form detailing your donations. Due to Internal Revenue Service regulations, the Library is prohibited from estimating the value of donation items.

Contact Information

If you have questions about donating items/materials to the Community Library, please contact:

Brian Abbott, Paralibrarian at: babbott@onlib.org | 315-446-3578